



of Fond du Lac & Dodge Counties, Inc.

Dear Applicant:

On behalf of the members of the Home Builders Association of Fond du Lac & Dodge Counties, we are seeking seasonal, part-time and full-time workers of all skill levels to fill openings in the building and trades industries. Openings include carpentry, general labor, landscaping, electricians, plumbing, HVAC and other trades related positions. We also encourage those who are interested in a career in the trades to apply as entry-level positions are also available.

Please complete the attached application and return to the Home Builders Association via mail (490 W. Rolling Meadows Drive, Suite B, Fond du Lac, WI 54937) or email (info@homebuildersfdldodge.com). Applications will be accepted through Monday, April 27, 2017.

Please note that the Home Builders Association of Fond du Lac & Dodge Counties is not conducting the hiring, but instead are seeking applicants for our members who have a variety of available trades related job openings.

Sincerely,

A handwritten signature in black ink that reads 'Amanda Kemmel'. The signature is written in a cursive, flowing style.

Amanda Kemmel
Executive Officer



General Application for Employment

Position/Industry Interest: _____

Desired Salary _____

Date Available for Work: _____

Full-Time ___ Part-Time ___ Seasonal ___

PERSONAL INFORMATION

| | | |
|--|-------------------|-----------------------|
| Last Name _____ | First Name _____ | Middle _____ |
| Address _____ | City _____ | State _____ Zip _____ |
| Home Phone: _____ | Cell Phone: _____ | Email address: _____ |
| Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| If selected for employment are you willing to submit to a pre-employment drug screening test? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

EDUCATION

| School Name | Location | Years Attended | Degree Received | Major |
|-------------|----------|----------------|-----------------|-------|
| | | | | |
| | | | | |

Other training, certifications and/or trade related work experience held:

EMPLOYMENT

| | |
|---|-----------------------------|
| Employer: _____ | Dates Employed: _____ |
| Work Phone: _____ | Pay Rate: \$ _____ to _____ |
| Address: _____ | |
| City: _____ | State: _____ Zip: _____ |
| Position: _____ | |
| Duties Performed: _____ | |
| Supervisors Name and Title: _____ | |
| Reason for leaving: _____ | |
| May we contact them? <input type="checkbox"/> Yes <input type="checkbox"/> No | |

REFERENCES

| Name | Title | Company | Phone |
|------|-------|---------|-------|
| | | | |
| | | | |
| | | | |

Acknowledgement and Authorization

- I certify that all answers given herein are true and complete to the best of my knowledge.
- I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.
- In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant _____ Date _____